

UIL SOLO & ENSEMBLE CONTEST PROCEDURE

EDITS, LATE ENTRIES, AND DAY-OF LATE ENTRIES

EDITING YOUR ENTRIES:

You can delete and add corrected entries before the 30-day deadline. However, editing on-time entries after the 30-day deadline can only be done by the executive secretary. There is no cost for editing entries. Requests should be made by e-mail, and editing closes one week before contest day. Directors may NOT replace a DNA soloist for any reason. Information that can be edited is:

1. Error made on entry: misspelled name, incorrect grade, incorrect instrument
2. Title change, up to the 7-day deadline. After which, this constitutes a new late entry. Also, if the event changes (i.e. 501 to 502), that makes it a new late entry.
3. Name change to an ensemble. However, if more than half of the names change, then it is considered a new late entry (50% Rule).

When you need an edit done, please put it in this format:

502 – Keyboard Percussion Solo Entry No. 2118180 Trevino, Annalisa (11) Change Solo Title To: Title: Rain Dance Composer: Gomez UIL ID: 502-1-14796	OR	360-Brass Sextet Entry No: 2104108 Brown Elijah (10) Browning Darren (10) Craver Dylan (10) Dean Jakub (10) Desaulniers Kaleb (10) Francis Rylie (9) Change Names To: Almazan, LJ (10) Browning, David (10) Craver, Dylan (10) Davis, Ethan (10) Dean, Jakub (10) Lewis, Tom (11)
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LATE ENTRIES:

Directors that have late entries will enter through Texas Music Forms, but must first discuss their late entries with the Executive Secretary. Late entries could be:

1. Soloists that were inadvertently omitted.
2. Ensembles that were inadvertently omitted, or that have more than a 50% change in names.
3. Solos or ensembles that have a change in the Event number.

Late Entry deadline is seven days before contest. Directors might not receive performance slots for late entries that are done at or near the deadline. If you do not have enough slots in your schedule, please call other schools for their DNA slots. Late entry fees are double per person. Don't forget to print a NEW INVOICE to send to your business office for payment.

Please note: In most cases, schools that enter ALL of their students late must use DNA slots from other schools. Other schools' schedules will not be altered to accommodate this situation, nor will judges be imposed upon to stay unreasonably late. Performing might not be possible – please contact the Executive Secretary.

Directors that have entries to edit or enter AFTER the seven-day Late Entry deadline must wait until the day of contest for approval (see *Scheduling & Day-of Instructions*). It will be the director's responsibility to make their entries through Texas Music Forms. After entries are complete, print your comment sheet(s) and bring it to the contest office for approval. Day-Of late fees are double per person. When you get back to your school, don't forget to print your invoice to send to your business office for payment.