UIL CONCERT/SIGHT-READING CONTEST
ENTRY PROCEDURE
UIL REGION 21

To prepare entries for concert/sight-reading contest, each director must consult the current copy of the <u>UIL Constitution and Contest Rules</u> and the <u>Prescribed Music List</u>. Links to these documents are available through the Region 21 website. All entries must comply with the rules and eligibility requirements as stated in the current edition of these UIL documents.

<u>ENTRY INFORMATION:</u>
It is very important that each director is very familiar with "<u>Performance Requirements</u>" and "<u>Adjudication Rubrics</u>" for their organization. Links to each of these are found on the Region 21 web site <u>http://www.uilregion21.org</u> It is also important to understand sight-reading procedures, levels, and time structures, which are found on the UIL web site.

Begin your entry by reading through "<u>Entry Procedure & Reminders</u>" on the Region 21 Concert/Sightreading web page. Then, enter your groups by selecting the Texas Music Forms (Online Entry) button, which takes you to Texas Music Forms.com. Use your own profile that has been set-up for your school. Do not use someone else's profile, because they will be listed as the Director, both on the comment sheets and in the Contest Program. You need a separate profile for each campus or division. Print your invoice (Form 1A) after all entries have been submitted, and make copies for your business office to be mailed with your check. Entry deadline is 30 days before contest and is posted on the Region 21 web site. Late entries are accepted, but late fees apply.

Events remaining on the web site after the 30-day deadline are considered official and payment must be made, whether they attend the contest or not. The invoice should be processed immediately and entry fees should be mailed prior to the contest date. However, if your fees are going to be later than that, **MAIL or BRING them anyway.** Late entry fees will have a separate invoice, and must be paid as soon as possible.

DO NOT print your own comment sheets. All judging sheets will be printed by the Executive Secretary.

What to submit:

1. Invoice/Statement <u>Form 1A</u> and <u>School Check</u> for entry fees (US Mail or hand delivered). The mailing address is indicated on Form 1A.

2. Complete & accurate Form 1 listing <u>all performing students</u> & signed by Principal or Superintendent. This form may be scanned and emailed or brought the day of contest. **<u>DO NOT MAIL</u>**. Even though eligibility is not in effect for this contest, Form 1 must be in the possession of the Contest Chair the day of contest. No Form 1 = no trophy nor comments.

Points to remember:

Check PML carefully:

The Prescribed Music List is under a constant state of review and change. A grade 2 last year may be a grade 1 this year; pieces are frequently removed while new pieces are added. Check the listing of your music carefully. Please use the blue "Select from PML" button and green "thumbs-up" to enter your two PML pieces, and leave the UIL ID blank for the other. Do not manually type your two PML pieces – allow the fields to be populated automtically.

Scheduling:

*   First, it is imperative that directors add their UIL events for the next year to the <u>school calendar</u> at the earliest moment following the Region 21 Spring Region meeting.

*   UIL requires that <u>scheduling to be done sequentially</u> from the smallest conference, level, and group type to the largest conference, level, and group type. Like groups will be scheduled in random order.

*   When checking for conflicts, <u>do not assume</u> you will be scheduled on a certain day for multiple day contests. You may be unaware of factors that cause a major schedule shift.

*   Transportation issues are **not** considered a legitimate conflict. It is the responsibility of each school to furnish transportation at the time necessary for their group(s) to perform.

*   Choirs: If you choose to use the <u>same accompanist</u> as another school, you might be creating an unresolvable schedule conflict. Please use an accompanist that is not playing for another school. When you submit your entry, you must alert the Region 21 Executive Secretary if your accompanist is performing for other schools.

*   If a director feels he/she has a unique legitimate reason to request a <u>schedule variance</u>, discussion with the executive secretary must occur first. Then, a letter with complete details outlining (1) reason(s) for the request and (2) potential performance windows must be submitted. It must be typed on school/organization letterhead and signed by the (1) group's director, (2) supervisor (head director or supervisor), and the (3) principal/superintendent. The Region 21 Executive Secretary must <u>receive the request by the contest entry deadline</u> (preferably by email), unless the conflict occurred last minute. Requests made after the schedule is published might not be possible.

Warm-up:

If you are scheduled first in the morning or first after lunch, you may warm up on stage if it's available. Please get permission from the Executive Secretary and Contest Host. Early starts are not allowed, however.

SELECTED RULE EXCERPTS PERTAINING TO CONCERT/SIGHT-READING CONTEST:

The following serves as a reminder of some UIL rules. In all cases, the current UIL C&CR supersedes this document.

Title Changes:

Those selections so listed on the entry form become program requirements for performance unless the event chair is notified, in writing, of changes of selections no later than <u>seven</u> days prior to the first day of the event.

Please email your edits to the Executive Secretary and use this format:

Performing Group: Afton Grove HS Non-Varsity Band, entry #1758342
Changing From: 100-2-34865, Red Giant, Vargas
Changing To: 100-1-15245, Atlantis, McGinty

Originals Only:

Each judge shall be provided with a copyright compliant score with measures numbered. Judges are prohibited from adjudicating a performance if a copyright compliant score is not provided.

- POP - Permanently Out of Print: Permission to copy POP music must be obtained from the copyright holder, not the vendor. Permission must be attached to the front of each judge's score.
- PDF On-Line Music: If music is purchased as a pdf document, please attach your receipt that includes your name and/or school to the front of each judge's score.
- PUBLIC DOMAIN Music: Any director utilizing music from public domain must include documentation indicating such, and attach it to the front of each judge's score.
- UNPUBLISHED Music: If the music is not published, please obtain a letter from the composer/owner stating that the copies provided to the judges have been legally obtained. Attach that letter to the front of each judge's score.
- Permission to copy music that has been ordered may be granted by the vendor or copyright holder. Attach the permission email or letter to the front of each judge's score.

Repetition:

An organization in a one or two-year school (excluding 6th grade) may repeat a selection in the second year after the most recent performance.
An organization in a three-year school (excluding 6th grade) may repeat a selection in the third year after the most recent performance.
An organization in a four-year school (excluding 6th grade) may repeat a selection in the fourth year after the most recent performance.

Student performing in multiple groups:

•An instrumental student may perform with more than one ensemble provided the student is performing on a different instrument [family] in each ensemble. For clarification, see:
https://www.uiltexas.org/files/music/Different_Instruments_in_Same_Organization_Event.pdf
•A vocal student in a Varsity Mixed Choir may NOT perform with other NV vocal groups. For more info, please read the UIL Constitution & Contest Rules, Section 1102 (i) VARSITY, NON-VARSITY, SUB NON-VARSITY, COMPOSITE, and COMBINED GROUPS. https://www.uiltexas.org/policy/constitution/music/overview

Varsity entry required:

•Instrumental: a school shall each designate at least one group as varsity (first group). [unless granted a waiver by UIL]
•Vocal: In conference 5A/6A, a school shall enter a varsity mixed choir. In all other conferences including middle schools, a school shall designate either a mixed choir or treble choir as the varsity group. [unless granted a waiver by UIL]

All members perform in sight-reading:

All members of the organization who participated in the concert evaluation are required to participate in the sight-reading evaluation for that organization.

Composite Groups:

When a high school adds students from grades 7 and/or 8 to students in grades 9-12 to form a participating high school unit, the resulting group is known as a composite group. Composite bands and choirs are permitted in conferences 5A, 4A, 3A, 2A and 1A. Composite orchestras are permitted in all conferences.

Student Enrollment:

For the purpose of a UIL music competition or evaluation, a student need not be enrolled in the corresponding music course, provided that all other student eligibility requirements are met. [except for sixth-graders - see below]

Sixth Grade participation:

Sixth graders are allowed to participate in Concert/Sight-reading under the following conditions:
•Orchestra – The student must be enrolled in the corresponding music class of the participating ensemble
•Band & Choir - The student must be enrolled in the corresponding music class of the participating ensemble, and the group must be comprised of a majority of 7th graders and above.

Student Accommodation:

The UIL will consider requests to accommodate a student with physical or mental impairments. Instructions may be found on the UIL Region 21 web site under UIL MUSIC INFO → ACCOMMODATION REQUEST

FLEX Arrangement:

A director wishing to use a FLEX VERSION of a piece must seek approval from the UIL State Music Office. Please see:
https://www.uiltexas.org/music/concert-sight-reading/band-performance-requirements → Substitution of Other Editions